

RTI MANUAL OF DC OFFICE KARGIL

THE INFORMATION HAND BOOK UNDER SECTION 4(1)(b) OF THE JAMMU & KASHMIR RIGHT TO INFORMATION ACT, 2009

CHAPTER-1

AN INTRODUCTION

1.1 Background of the Hand Book:-

This Hand book has been prepared in accordance with Section 4(1) (b) of the Jammu & Kashmir Right to information Act, 2009 in order to enable the citizens to have easy access to the information as mandated in the Act.

1.2 Objective/purpose of the Hand Book:

The focus of the Hand Book is to familiarize citizens with the organizational structure and functioning of DC Office Kargil and to facilitate easy access to all the information required to be published under Section 4(1) (b) of the said Act.

1.3 Intended users of the Hand Book:

Citizens in general and personnel involved in state administration in particular.

1.4 Information of the Organization in the Hand Book:

This Hand Book provides an overall view of DC Office Kargil, its functions, the composition, duties and responsibilities, organizational structure etc.

1.6 Contact Person:

Mr. Moses Kunzang.
Additional Deputy Commissioner Kargil.
DC Office Kargil.
Phone:-01985-233057

1.7 Procedure and Fee Structure for getting information

A request under sub-section (1) of section 6 for obtaining information shall be made in Form-1 and accompanied by an application fee of rupees Ten by way of cash against proper receipt or by Indian Postal Order or demand draft or

bankers cheque payable to the accounts officer of the public authority/concerned PIO.

A request for obtaining information shall be deemed to be made duly accompanied by prescribed application fee if it is written on a non-judicial stamp paper of Rupees fifty.

Chapter-2

PARTICULAR OF ORGANIZATION, FUNCTIONS AND DUTIES

2.1 Objective/purpose of the public authority.

The Deputy Commissioner is responsible for implementing State Government's programmes and policies at the grass root level and collecting information regarding the needs and facilities to be provided to the general public, their difficulties and redressal etc. and making the government aware of these. The Deputy Commissioner also acts as the CEO of LAHDC Kargil.

The Deputy Commissioner evaluates the working of all govt. departments within the district and looks after the law and order situation in the district. In times of any natural calamity like floods, locusts, drought, storms etc, the Deputy Commissioner is the primary relief agency. During the occurrence of natural calamities or during the internal or external disturbances, the Deputy Commissioner calls for military assistance and co-ordinates the efforts of the Civil-Military administration. There are number of other officers at the district headquarters such as ADC,ACR, CPO etc. for the assistance of the Deputy Commissioner to carry out the District Administration. At the sub division level, the SDM is responsible for the administration who is assisted by the Tehsildar/Naib Tehsildar, BDO, Kanungos, Patwaris and other officials. In fact, more than being an officer, the Deputy Commissioner is actually an institution itself, under whose auspicious governance democracy reaches every nook and corner of the district.

2.2 Mission/vision statement of the public authority

Vision Statement

"To ensure a simple, moral, accountable, responsive and transparent system of administration leading to overall inclusive development of the district Kargil".

2.3 Duties of the public authority

- To prepare the Annual plan and to provide State Matching Share to all developmental departments of the District.
- To accord Administrative approval.
- To make Progress report on monthly, quarterly and yearly basis.
- To Conduct Annual Plan Meeting.
- To coordinate and collect various information from different departments for preparing replies to the question raised by Hon'ble Assembly Members during Assembly Session.

2.4 Main activities/ functions of the public authority

- Plays an active role in all development activities in the district under various programmes such as MP's Local Area Fund, CDF's, MLA's/MLC fund, Plan Funds.
- Formulation of Annual Plan.
- Preparation of Progress reports on monthly, quarterly and yearly basis
- Keep an account of Centrally Sponsored Schemes and providing State matching share.
- Conduct of General Council Meeting/Annual Plan Meetings .
- Collection of Plan related data from various Administrative/Head of Departments through its Planning cells in the concerned Departments
- Maintain active liaison with LAHDC Kargil and the State Government especially with Ladakh Affairs Department

2.5 District Plan.

The Plan allocation for the year 2014-15 was finalized at Rs 8694.68 comprising

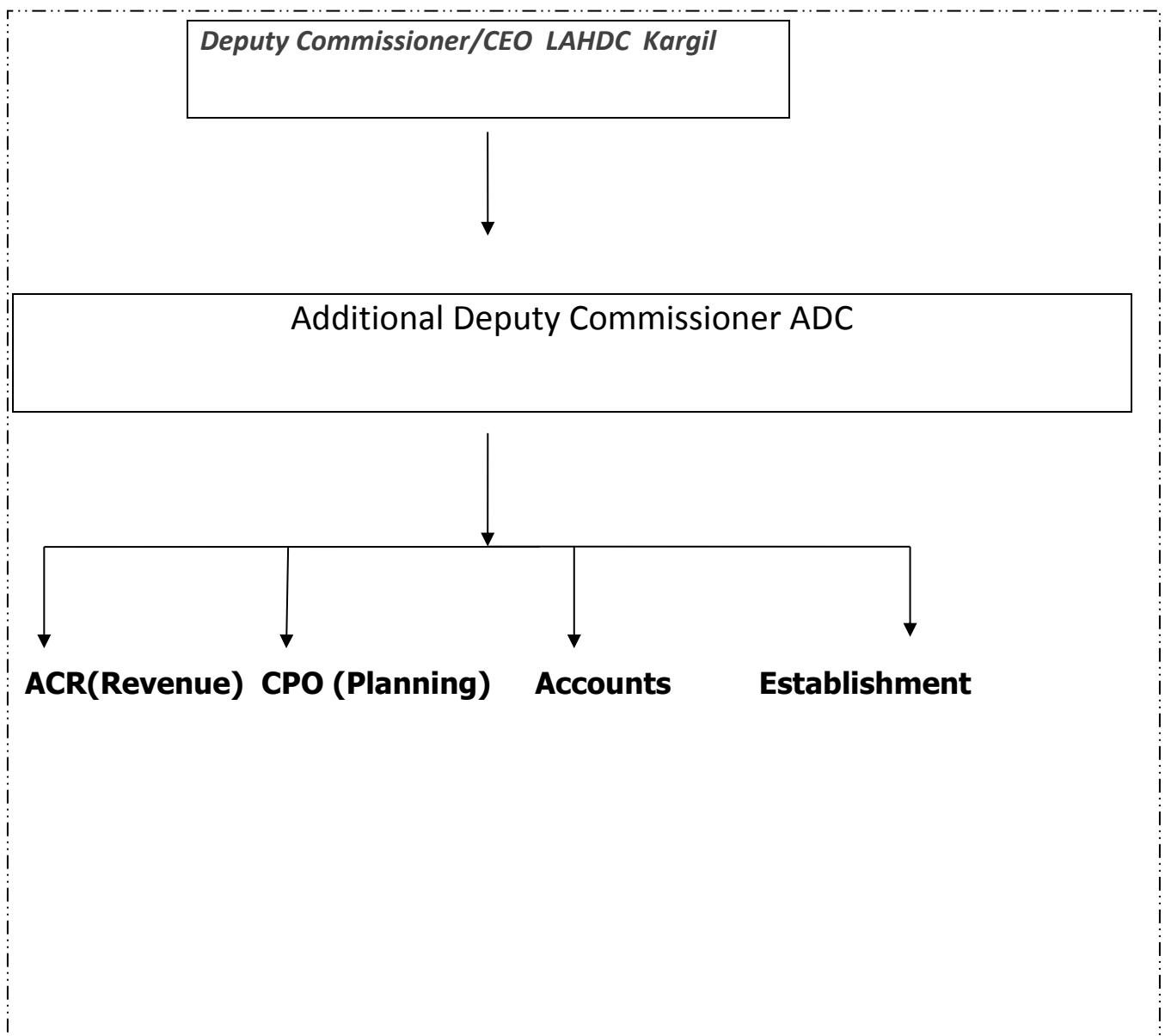
Rs. In Lakhs					
S. No	Particulars	Outlay 2013-14	Expdt. ending 12/2014	Anticipated exp. for 2014-15	Proposed outlay for 2015-16
I	Revenue Component	1130.38	63.79	1145.38	1291.16
II	Capital Component				
1	<i>Normal Plan</i>	3549.39	606.05	4170.50	3551.89
2	<i>Projectization</i>	1125.00	41.20	1317.56	1125.00
3	<i>Loan</i>	1200.00	150.13	1200.00	1200.00
4	<i>ACA Tied</i>	1689.91	0.00	1689.91	1689.91
5	Grand Total	8694.68	861.17	9523.35	8857.96

of Rs 1130.38 Lacs as Revenue component, Rs 3549.39 Lacs as Normal capital,

Rs 1125.00 Lacs as SPA (Projectization) and Rs 1200.00 Lacs and Rs 1689.91 Lacs as NABARD loan and ACA/Tied respectively. Against this allocation an expenditure of Rs 861.17 lacs has been incurred by end of 12/2014 and the anticipated expenditure for the current financial year has been worked out at Rs 9523.35 lacs . The proposed allocation for the next Financial year has been worked out at Rs 8857.96 Lacs as per details given below.

Keeping in view the priorities of the LAHDC, emphasis has been made for completion of ongoing schemes and strengthening of productivity under Agriculture, Education, Health, and allied Sectors.

2.6 Organizational setup of DC Office Kargil.



2.7 Expectation of the public authority from the public for enhancing its effectiveness and efficiency:

The DC Office Kargil strives to bring its best services to the citizens/general public. The DC Office welcomes feedbacks from the general public regarding various activities /programmes implemented/executed by various departments in the district.

2.8 Arrangements and methods made for seeking public / contribution.

The citizen/general public may get any information under RTI Act regarding any developmental activities implemented/ executed by various departments/agency in the district through the concerned PIOs or from Planning & Development Section DC Office Kargil. A request for obtaining information shall be accompanied by an application fee of Rupees fifty by way of cash against proper receipt or by Indian Postal Order or demand draft or bankers cheque payable to the PIO concerned.

2.9 Mechanism available for monitoring the service delivery and public grievance resolution.

Any specific information required or grievance related to any developmental activities implemented/ executed by any agency in the district is addressed immediately by the Chief Planning Officer or further by the Deputy Commissioner/CEO LAHDC Kargil i.e. the first appellate authority. Other public grievances are addressed by Addl. Deputy Commissioner Kargil.

2.10 Addresses of the main office and other offices at different levels.

Main Office: DC Office Complex
Baroo Kargil.

2.11 Office Timings

Morning hours of the office: 10 am
Closing hours of the office: 4.00pm
(six days a week)

Chapter-3

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

Deputy Commissioner/CEO LAHDC Kargil.

Administrative Power:-

Deputy Commissioner is vested with the powers of District Magistrate, District Collector and Chief Executive Officer of LAHDC. As District Magistrate he is responsible for maintenance of Law & Order in the district assisted by the Superintendent of Police and number of Executive Magistrates under him.

As District Collector, The Deputy Commissioner heads the district revenue Organisation which is responsible for collection land revenue, maintenance of revenue records and implementation of various revenue laws like Agrarian Reforms act, Land revenue act, Tenancy Act etc.

As the CEO of LAHDC the Deputy Commissioner is responsible for preparing the Annual Plan with the help of the district heads and after consolidation of the annual plan it is presented in the General Council Meeting. The Annual District Plan is approved by the General Council as per the LAHDC Act. The Deputy Commissioner/CEO ensures the implementation of the plan. He has been empowered to issue administrative and financial sanctions of each scheme. All the district officers are directly accountable to him.

The Deputy Commissioner is the Chairman of the District Disaster Management Authority and District Crisis Management Group for dealing with disaster and crisis in the district.

The Deputy Commissioner is the District Election Officer .

.

Duties:-

1. The responsibility of General Administration of district lies with the Deputy Commissioner.
2. The Deputy Commissioner is the Chief Revenue Officer and as District Collector is responsible for collection of Revenues and other Govt. dues recoverable as arrears of Land Revenue.
3. He is also overall in-charge of the Planning & Development Section.

4. Monitoring, Inspection and Supervision of the performance of the various schemes and programmes.
5. Conduct of Review Meeting for assessing the performance of the scheme & take corrective action and submission of reports to the Higher Authorities.
6. To accord administrative approval.
7. He is the CEO of LAHDC Kargil and as the CEO of LAHDC implements the decisions of LAHDC Kargil.
8. Acts as District Magistrate and is responsible for maintenance of Law and Order within the District.
9. Acts as District Development Commissioner.

Additional Deputy Commissioner Kargil.

1. Administrator. Municipal Committee, Kargil.
2. Additional District Magistrate and maintains Law and Order within the district.
3. PRCs revenue related files.
4. Election related works.
5. CEO of District Disaster Management Authority.
6. Deals with court cases.
7. Departmental Enquiries.
8. Nodal Officer SECC. (Socio Economic Caste Census)
9. Maintains National Population Register.
10. Nodal Officer RTI.
11. Acts as District Vigilance Officer , deals with complaints and submits enquiry report before the State Vigilance Commission.
12. Survey Land record .

Chief Planning Officer.

He is the officer in-charge of the whole Section and scrutinizes the Planning & Development matters submitted by the various Departments and also provides assistance to the Deputy Commissioner/CEO LAHDC Kargil.

Duties:-

- Provides advice on planning matters as may be referred to him by the Deputy Commissioner or any other Officer.
- Reports matters to the Deputy Commissioner/CEO LAHDC kargil for further Orders.

- Monitors various plan related data during formulation of Annual Plan and matters related to Assembly.
- He also maintains Liaison with all district Officers regarding collection of information and preparation of Annual District Plan.

Chapter-4

RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS

The list of rules, regulations, instructions and guidelines held by public authority or under its control or used by its employees for discharging functions are governed by the prescribed norms/ guidelines of the respective programmes/schemes/departments, and can be obtained from the concerned implementing/executing agencies.

Chapter-5

PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF.

5.1 Formulation of Policy:

The Annual District Plan:- On the basis of the final Ceiling/instructions conveyed by the Planning & Development Department J&K, the line departments are being directed to formulate the Annual Plan usually during the month of April-May every year.

The Annual Plan of the line departments is then compiled/ consolidated by the Planning & Development Section DC Office Kargil keeping in view the priorities of the LAHDC kargil and the instructions conveyed by the Planning & Development Department J&K, and is presented on the floor house for discussion and decision making in the General Council Meeting. Once the Annual Plan gets finalized/approved in General Council Meeting, the Annual District Plan is then forwarded to the Planning & Development Department J&K and Ladakh Affairs Department J&K for release of the funds.

5.2 Implementation of Policy:

Whether there are any provisions to seek consultation/Participation of public or its representatives for implementations of policies? If there is please provide details of the provisions in the following format.

S No	Subject/Topic	Is it mandatory to ensure public Participating	Arrangement for seeking public participation
1.	Formulation of District Plan	Representatives of public i.e. Hon'ble Councilors of LAHDC Kargil	General Council Meeting

In the implementation of the various centrally sponsored schemes general public and the representatives of public are consulted as per the guidelines of the scheme.

Chapter – 6

A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.

6.1. Use the format given below to give the information about the official Documents. Also mention the place where the documents are available for e.g. at secretariat level, directorate level, others (Please mention the level in place of writing Others).

S No	Category of the document	Name of the document and its introduction in one line	Procedure to obtain the document	Held by /under control of
------	--------------------------	---	----------------------------------	---------------------------

1.	Government SROs	Government SROs issued from time to time.	Application to PIO.	Concerned Section.
1.	Norms/ Guidelines of various schemes/programmes	All schemes implemented by the various Departments of the District	Consult the respective implementing /Executing agency of the programmes/ schemes	Concerned HOD/PIO.
2.	Plans	Annual District Plan	Refer chapter 2, para 2.8	Chief Planning Officer.

Chapter-7

A STATEMENT OF BOARDS, COUNCIL, COMMITTEES AND OTHER BODIES CONSTITUTED AS ITS PART.

1. District Level Vigilance & Monitoring Committee:-

The District Vigilance and Monitoring Committee (VMC) are constituted with a view to fulfill the objective of ensuring quality of expenditure, particularly in the context of large public funds being spent under the programmes of the Ministry of rural Development. The committee keeps a watch on the implementation of the programmes in accordance with prescribed procedure and guidelines. The objectives include providing a crucial role for the Members of parliament and elected representatives of the people in State Legislatures and Panchayati Raj Institutions in monitoring the Rural Development Programmes in most effective manner and within the given Time frame so that public funds are put to optimal use and programme benefits flow to the rural poor in full measure.

The **Chairperson** of District Level Vigilance & monitoring Committee is the **Member of Parliament elected from the District** and the **Member Secretary is the Deputy Commissioner** , where as the other following members are as follows:-

- i. All Members of the State Legislative Assembly elected from district.
- ii. One Representative of the State Government/UT Administration
- iii. Chairperson of the Zilla Panchayat.
- iv. Head of the Autonomous District Council in district having Schedule VI Areas.
- v. All Chairpersons of Intermediate Panchayats in the District.
- vi. Chief Executive Officer of Zilla Panchayat.
- vii. Project Director, DRDA/Poverty Alleviation Unit.
- viii. One Member from a reputed NGO, to be nominated by the Chairperson in consultation with other MPS in the Committee.
- ix. One Professional from the field of Social Work/ Social Science to be nominated by the District Collector.

- x. One Representative each of SC/ST and women to be nominated by the Chairperson in consultation with Other MPs in the Committee.
- xi. Lead Bank officer of the District.
- xii. Senior Superintendent/ Superintendent of the Postal Department.

2. Border Area Development Programme(BADP) Committee

The main objective of BADP is to meet the special developmental needs of the people living in remote and inaccessible areas situated near the international border and to saturate the border areas with the entire essential infrastructure through convergence of Central/State/BADP/Local schemes and participatory approach.

The District BADP Committee is responsible for planning & implementation of the BADP in the Border Blocks of district covered under BADP guidelines. The Committee **is headed by the District Commissioner/ CEO LAHDC Kargil** is and comprised of following members:-

- i. Chief Planning Officer Kargil
- ii. Superintendent of Police Kargil.
- iii. Divisional Forest officer Kargil
- iv. Commandant or Deputy Commandant of Border Guarding Forces (BGF,s) present in the area.

3. District LEVEL Taskforce Committee PMEGP.

Government of India has approved the introduction of a new credit linked subsidy programme called Prime Minister's Employment Generation Programme (PMEGP) by merging the two schemes that were in operation till 31.03.2008 namely Prime Minister's Rojgar Yojana (PMRY) and Rural Employment Generation Programme (REGP) for generation of employment opportunities through establishment of micro enterprises in rural as well as urban areas. PMEGP will be a central sector scheme to be administered by the Ministry of Micro, Small and Medium Enterprises (MoMSME). At the State level, the Scheme will be implemented through State KVIC Directorates, State Khadi and Village Industries Boards (KVIBs) and District Industries Centres (DICs) and banks. The Government subsidy under the Scheme will be routed by KVIC through the identified Banks for eventual distribution to the beneficiaries / entrepreneurs in their Bank accounts.

A Task Force Committee, consisting of the following members, is set up to scrutinize the applications received by the concerned implementing agency/department.

- Dist Magistrate/Deputy Commissioner/Collector – Chairman
- Addl. Deputy Commissioner- Member
- Lead Bank Manager - Member
- Representative of KVIC/KVIB - Member
- Representative of NYKS/SC/ST Corporation - Special Invitee
- Representative of MSME-DI, ITI/Polytechnic - Special Invitee

- Representatives from Panchayats - 3 members (To be nominated by Chairman/District Magistrate/Deputy Commissioner/ Collector by rotation)
- General Manager, DIC or State Director of KVIC -Member Convenor.

Chapter- 8

THE NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS

Public Information Officers:

S. No	Name	Designation	Ph. No.		Fax	E. mail	Address
			Office	Home			
1	Shri Moses Kunzang. KAS	Addl. Deputy Commissioner Kargil.	01985 - 233057		01985-232664	mailmefast777@gmail.com	DC Office Kargil.
2	Shri. Padma Lundup	Chief Planning Officer Kargil	01985 - 232713	01985-232713	01985-232713	padmalhundup@gmail.com	DC Office Kargil

First Appellate Authority:

S. No	Name	Designation	S.T. D Code	Ph. No.		Fax	E. mail	Address
				Office	Home			

1	Shri. Hassan Khan. KAS	Deputy Commissioner/CEO LAHDC Kargil	0198 5	2322 16		2326 44	dckgl- jk@nic.in	DC Office Kargil
---	-------------------------------------	---	-----------	--------------------------	--	--------------------------	-----------------------------	---------------------

Chapter – 9

PROCEDURE FOLLOWED IN DECISION MAKING PROCESS

9.1 What is the procedure followed to take a decision for various matters? (A reference to Secretariat Manual and Rule of Business Manual, and other rules/regulations etc can be made)

As per the Rules/Norms of the State Government and Ladakh Autonomous Hill Development Act, 1995

9.2 What are the documented procedures/laid down procedures/Defined Criteria/Rules to arrive at a particular decision for important matters? What are different levels through which a decision process moves?

Same as any other Government Department.

9.3 What are the arrangements made to communicate the decision to the public?

Through the Information Department and also through public notices, radio broadcasts

9.4 Who are the officers at various levels whose opinions are sought for the process of decision- making?

The LAHDC Kargil, the Deputy Commissioner, and the concerned District Officer/HOD.

9.5 Who is the final authority that vets the decision?

Chapter – 10

DIRECTORY OF OFFICERS AND EMPLOYEES.

S.No.	Name of the Officer/Official	Designation	Contact No.
1.	Shri Hasan Khan	Deputy Commissioner	9419176770
2.	Shri Moses Kunzang	Addl. Deputy Commissioner	9419178322
3.	Shri Mohammad Syed Khan	Assistant Commissioner Revenue	9419198955
4.	Shri Mohd Baqir	Headquater Assistant	9419821111
5.	Shri Vikas Atri	Account Officer	9906213665
6.	Shri Abdul Rehman	PA to Deputy Commissioner	9469605026
7.	Shri Fida Hussain	Sr. Steno	9419218884
8.	Shri Skarma Gurmuth	Jr. Steno	9419177030
9.	Shri Mohd Ali	Accountant	9469046817
10.	Shri Mohd Skinder	Sr. Assistant	9419486483
11.	Shri Abdul Hamid	So Revenue	9469735021
12.	Shri Ghulam Rahim	SO Revenue	9469047004
13.	Shri Mohd Hussain	SQ	9419218146
14.	Shri Mussa Ali Khan	Head Assistant	9419880824
15.	Shri Akbar Ali	Sr. Assistant	9419889896
16.	Shri Mohd Ibrahim	Sr. Assistant	9419182473
17.	Shri Mohd Hadi	Sr. Assistant	9419820721
18.	Shri Mohd Hassan Fokari	Sr. Assistant	9469565065
19.	Shri Mohd Hadi	Sr. Assistant	9419887627
20.	Shri Habibullah	CIC Opt	9419176827
21.	Shri Mohd Murtaza	Jr. Assistant	9469772851

22.	Shri Mohd Akbar	Jr. Assistant	9419838450
23.	Shri Zahara Batool	Jr. Assistant	9469285457
24.	Shri Mohd Hassan	Driver	9419176827
25.	Shri Fida Hussain	Driver Chauffer	9419805654
26.	Shri Mohd Ishaq	Driver Chauffer	9419842150

Chapter – 11

S.No.	Name of the Officer/Official	Designation	Pay Band +Grade Pay
1.	Shri Hasan Khan	Deputy Commissioner	15600-39100 GP 7600
2.	Shri Moses Kunzang	Addl. Deputy Commissioner	15600-39100 GP 7600
3.	Shri Mohammad Syed Khan	Assistant Commissioner Revenue	9300-34800 GP 6600
4.	Shri Mohd Baqir	Headquater Assistant	9300-34800 GP 4800
5.	Shri Vikas Atri	Account Officer	9300-34800 GP 4800
6.	Shri Abdul Rehman	PA to Deputy Commissioner	9300-34800 GP 4280
7.	Shri Fida Hussain	Sr. Steno	9300-34800 GP 4600
8.	Shri Skarma Gurmth	Jr. Steno	9300-34800 GP 4200
9.	Shri Mohd Ali	Accountant	9300-34800 GP 4220
10.	Shri Mohd Skinder	Sr. Assistant	5200-20200 GP 2400
11.	Shri Abdul Hamid	So Revenue	9300-34800 GP 4600
12.	Shri Ghulam Rahim	SO Revenue	9300-34800 GP 4600
13.	Shri Mohd Hussain	SQ	9300-34800 GP 4200
14.	Shri Mussa Ali Khan	Head Assistant	9300-34800 GP 4200
15.	Shri Akbar Ali	Sr. Assistant	5200-20200 GP 2400
16.	Shri Mohd Ibrahim	Sr. Assistant	5200-20200 GP 2400
17.	Shri Mohd Hadi	Sr. Assistant	5200-20200 GP 2400
18.	Shri Mohd Hassan Fokari	Sr. Assistant	5200-20200 GP 2400
19.	Shri Mohd Hadi	Sr. Assistant	5200-20200 GP 2400
20.	Shri Habibullah	CIC Opt	10000
21.	Shri Mohd Murtaza	Jr. Assistant	5200-20200 GP 1900
22.	Shri Mohd Akbar	Jr. Assistant	5200-20200 GP 1900
23.	Shri Zahara Batool	Jr. Assistant	5200-20200 GP 1900
24.	Shri Mohd Hassan	Driver	5200-20200 GP 2400

25	Shri Fida Hussain	Driver Chauffer	9300-34800 GP 4240
26.	Shri Mohd Ishaq	Driver Chauffer	9300-34800 GP 4240

THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES .

Chapter –12

THE BUDGET ALLOCATED TO EACH AGENCY (PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENT MADE)

Annual District Plan 2014-15

The Object-wise & Sector-wise Outlay (Budget Allocation) and Expenditure for the year 2013-14 and the approved outlay for year 2014-15 is placed at the end of this Handbook as "Annexure I & II".

Chapter – 13

THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES

The subsidy programmes are planned and beneficiaries identified by the concerned departments. Once the plan gets sanctioned the payment of money is released by the concerned department/agency.

Chapter – 14

PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY IT.

No concessions, permits or authorization granted by the Department.

Chapter – 15

NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS

15.1 Please provide the details of the Norms /Standards set by the department for the execution of various activities / programmes.

Activities and programmes are executed through action plan duly approved by the appropriate authorities as per the norm/guidelines of the respective scheme/programme.

Chapter – 16

INFORMATION AVAILABLE IN AN ELECTRONIC FORM

16.1 Please provide the details of the information related to the various schemes which are available in the electronic format.

The Plan related information is uploaded on the district website.

URL:- <http://kargil.gov.in/administration/disttadmin.htm>

Chapter – 17

PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION

17.1 Means, methods or facilitation available to the public which are adopted by the department for dissemination of information.

The information regarding various Center/State Government Schemes/Programmes are disseminated by the concerned implementing/executing agency/department.

Chapter – 18

OTHER USEFUL INFORMATION

18.1 Frequently Asked Questions and their Answers by Public Authority.

- **What is the Member of Parliament Local Area Development Scheme (MPLADS)?**

The Member of Parliament Local Area Development Scheme (MPLAD) is a 100% Centrally Sponsored Scheme fully funded by the Government of India which entitles a Member of Parliament to recommend works that meet the locally felt community infrastructure and development needs with emphasis on the creation of durable community assets. The annual MPLADS fund entitlement, per MP Constituency is Rs. 5 Crores.

- **What is BADP?**

Border Area Development Programme (BADP) is a Central Sponsored Scheme. The main objective of BADP is to meet the special developmental needs of the people living in remote and inaccessible areas situated near the international border and to saturate the border areas with the entire essential infrastructure through convergence of Central/State/BADP/Local schemes and participatory approach. The BADP would cover 362 border blocks, which are located along the international border and come under 96 border districts of 17 States viz Arunachal Pradesh, Assam, Bihar, Gujarat, Himachal Pradesh, Jammu & Kashmir, Manipur, Meghalaya, Mizoram, Nagaland, Punjab, Rajasthan, Sikkim, Tripura, Uttar Pradesh, Uttarakhand and West Bengal. Funds will be allocated to the States on the basis of (i) length of international border (ii) population of border blocks and (iii) area of border blocks with these criteria having equal weightage. Besides, 15% weightage will be given to hilly, desert and Rann of Kutchh areas on account of difficult terrain, scarcity of resources, higher cost of construction etc.

- **How much Margin Money (Govt Subsidy) admissible under PMEGP?**

Categories of beneficiaries under PMEGP	Rate of (Margin Money) Subsidy(of project cost)	
	Urban	Rural
General Category	15%	25%
Special(including SC/ST/OBC/Minorities/Women,Ex-Servicemen, Physically Handicapped, NER,Hill and Border areas etc.	25%	35%

- **What is LAHDC Kargil?**

The LAHDC means Ladakh Autonomous Hill Development Council in Kargil. Hill Council was constituted in Kargil during the year 2003. The district was divided into 26 Council Constituencies. Under a government notification , 4 nominated Councilors were also came into existence in December 2004. Thus the Council has 30 members/councilors out of which 26 members are elected and 4 are nominated.

The Chairman / Chief Executive Councilor of Ladakh Autonomous Hill Development Council Kargil keeps the status of a Cabinet Minister with power and perks. The Chief Executive Councilor passes the Plan proposals and budget in the

capacity as Chairman of Kargil Development Board. He also keeps power to sanction projects costing up to Rs 5 Crores. Earlier such sanctions was used to be acquired from the Government which takes lot of time. The Council has 4 Executive Councilors with the rank & perks of Deputy Minister.

The Deputy Commissioner Kargil is the administrative head and is also designated as Chief Executive Officer of the Hill Council. He controls the administrative machinery and is responsible for law and order.

"ANNEXURE-II"
DRAFT ANNUAL PLAN 2014-15

Statement GN-2
(Rs. in lacs)

Sr.	Name of the Scheme/Sector	Revised Outlay 2013-14						Expenditure ending 3/2014						Proposed Outlay for 2014-15					
		Rev	Capital				Grand Total	Revenue	Capital				Grand Total	Revenue	Capital				
			Normal Plan	Projectiz ation	Loan	ACA/Tie d			Normal	Projectiz ation	Loan	ACA/Tie d			Normal	Projectiz ation	Loan	ACA/Tie d	
1	Minor Irrigation	0.00	138.84	154.30	293.03	720.00	1306.17	0.00	133.16	149.38	231.54	719.76	1233.84	0.00	82.10	188.30	221.44	2058.13	
2	Flood Control	0.00	7.80	317.04	0.00	0.00	324.84	0.00	7.19	43.88	0.00	0.00	51.07	0.00	4.30	242.04	0.00	0.00	
3	Drainage	0.00	16.60	0.00	0.00	0.00	16.60	0.00	6.60	0.00	0.00	0.00	6.60	0.00	2.00	0.00	0.00	0.00	
4	Housing	0.00	0.00	150.00	0.00	0.00	150.00	0.00	0.00	35.27	0.00	0.00	35.27	0.00	0.00	14.60	0.00	0.00	
5	N.F.B	0.00	49.00	80.26	0.00	0.00	129.26	0.00	9.00	73.90	0.00	0.00	82.90	0.00	5.00	75.00	0.00	0.00	
6	P.H.E	0.00	147.60	0.00	0.00	0.00	147.60	0.00	143.72	0.00	0.00	0.00	143.72	0.00	158.00	0.00	0.00	0.00	
7	Urban Dev.	0.00	9.00	17.25	0.00	0.00	26.25	0.00	8.49	14.22	0.00	0.00	22.71	0.00	3.00	15.00	0.00	0.00	
8	Infrastructure Dev	0.00	2.90	1.50	0.00	0.00	4.40	0.00	2.90	1.21	0.00	0.00	4.11	0.00	5.00	2.50	0.00	0.00	
9	R & B	1.00	306.55	287.67	906.97	0.00	1502.19	0.00	275.58	259.34	671.48	0.00	1206.40	2.00	151.90	450.33	978.56	0.00	
10	Mech. Engg.	0.00	63.00	0.00	0.00	0.00	63.00	0.00	63.00	0.00	0.00	0.00	63.00	0.00	101.00	0.00	0.00	0.00	
	Total Engineering	1.00	741.29	1008.02	1200.00	720.00	3670.31	0.00	649.64	577.20	903.02	719.76	2849.62	2.00	512.30	987.77	1200.00	2058.13	
11	Agriculture	4.75	164.24	0.00	0.00	0.00	168.99	1.49	163.94	0.00	0.00	0.00	165.43	6.28	221.05	0.00	0.00	0.00	
12	Command Area dev.	0.00	53.25	0.00	0.00	0.00	53.25	0.00	53.25	0.00	0.00	0.00	53.25	0.00	68.00	0.00	0.00	0.00	
13	Horticulture	0.00	48.97	0.00	0.00	0.00	48.97	0.00	44.30	0.00	0.00	0.00	44.30	0.00	31.00	0.00	0.00	0.00	
14	Animal Husbandry	2.00	58.49	0.00	0.00	0.00	60.49	0.00	58.49	0.00	0.00	0.00	58.49	5.00	51.50	0.00	0.00	0.00	
15	Sheep Husbandry	0.00	53.32	0.00	0.00	0.00	53.32	0.00	53.32	0.00	0.00	0.00	53.32	0.00	52.30	6.00	0.00	0.00	
16	Fisheries	0.00	12.29	0.00	0.00	0.00	12.29	0.00	12.29	0.00	0.00	0.00	12.29	0.00	12.99	0.00	0.00	0.00	
17	Forest	0.00	64.51	15.00	0.00	0.00	79.51	0.00	64.51	0.22	0.00	0.00	64.73	0.00	23.41	0.00	0.00	0.00	
18	Soil Conservation	0.00	58.17	0.00	0.00	0.00	58.17	0.00	58.17	0.00	0.00	0.00	58.17	0.00	58.17	0.00	0.00	0.00	
19	CD & NES	1.00	94.39	0.00	0.00	0.00	95.39	0.00	87.55	0.00	0.00	0.00	87.55	2.00	26.35	0.00	0.00	0.00	
20	Cooperative	0.00	31.78	0.00	0.00	0.00	31.78	0.00	31.39	0.00	0.00	0.00	31.39	0.00	37.62	0.00	0.00	0.00	
21	D.I.C	0.00	8.62	0.00	0.00	0.00	8.62	0.00	8.62	0.00	0.00	0.00	8.62	0.00	4.50	0.00	0.00	0.00	
22	Handloom	0.00	19.09	0.00	0.00	0.00	19.09	0.00	19.09	0.00	0.00	0.00	19.09	0.00	19.40	0.00	0.00	0.00	
23	Handicrafts	0.00	12.75	0.00	0.00	0.00	12.75	0.00	12.75	0.00	0.00	0.00	12.75	0.00	11.75	0.00	0.00	0.00	
24	Power	0.00	102.45	0.00	0.00	0.00	102.45	0.00	102.45	0.00	0.00	0.00	102.45	0.00	142.65	0.00	0.00	0.00	
25	Tourism	0.00	57.85	0.00	0.00	0.00	57.85	0.00	55.52	0.00	0.00	0.00	55.52	0.00	13.50	0.00	0.00	0.00	

"ANNEXURE-II"
DRAFT ANNUAL PLAN 2014-15

Statement GN-2
(Rs. in lacs)

Sr.	Name of the Scheme/Sector	Revised Outlay 2013-14						Expenditure ending 3/2014						Proposed Outlay for 2014-15					
		Rev	Capital				Grand Total	Revenue	Capital				Grand Total	Revenue	Capital				
			Normal Plan	Projectization	Loan	ACA/Tied			Normal	Projectization	Loan	ACA/Tied			Normal	Projectization	Loan	ACA/Tied	
26	Education	56.91	118.65	21.25	0.00	0.00	196.81	45.25	118.47	21.25	0.00	0.00	184.97	46.38	107.75	39.75	0.00	0.00	
27	Serva Shiksha Abhiyan (SSA)	440.50	293.71	0.00	0.00	0.00	734.21	0.00	0.00	0.00	0.00	0.00	0.00	1015.96	293.71	0.00	0.00	0.00	
28	Youth Services	0.00	37.45	20.50	0.00	0.00	57.95	0.00	32.43	20.50	0.00	0.00	52.93	0.00	22.75	32.48	0.00	0.00	
29	Degree College	0.00	4.80	11.25	0.00	0.00	16.05	0.00	3.60	11.25	0.00	0.00	14.85	0.00	5.50	20.00	0.00	0.00	
30	Arts and Culture	0.00	2.25	0.00	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	
31	I.T.I	0.00	3.38	0.00	0.00	0.00	3.38	0.00	3.17	0.00	0.00	0.00	3.17	0.00	4.00	0.00	0.00	0.00	
32	Health	10.50	378.30	48.98	0.00	0.00	437.78	6.02	369.50	46.14	0.00	0.00	421.66	6.67	374.50	29.00	0.00	0.00	
33	Information	0.00	7.50	0.00	0.00	0.00	7.50	0.00	7.50	0.00	0.00	0.00	7.50	0.00	12.00	0.00	0.00	0.00	
34	Labour Welfare	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00	0.00	
35	Social Welfare	0.00	34.45	0.00	0.00	0.00	34.45	0.00	26.52	0.00	0.00	0.00	26.52	0.00	38.85	0.00	0.00	0.00	
36	District Motor Garages	0.00	67.00	0.00	0.00	0.00	67.00	0.00	27.47	0.00	0.00	0.00	27.47	0.00	35.00	0.00	0.00	0.00	
37	Planning Machinery	13.59	9.00	0.00	0.00	0.00	22.59	8.76	4.10	0.00	0.00	0.00	12.86	17.25	16.00	0.00	0.00	0.00	
38	Consumer Affairs	0.00	16.00	0.00	0.00	0.00	16.00	0.00	14.92	0.00	0.00	0.00	14.92	0.00	16.50	0.00	0.00	0.00	
39	Godown	0.00	12.00	0.00	0.00	0.00	12.00	0.00	12.00	0.00	0.00	0.00	12.00	0.00	2.49	10.00	0.00	0.00	
40	Local Bodies	0.00	70.00	0.00	0.00	0.00	70.00	0.00	62.50	0.00	0.00	0.00	62.50	0.00	70.00	0.00	0.00	0.00	
41	Social Forestry	0.00	7.80	0.00	0.00	0.00	7.80	0.00	7.80	0.00	0.00	0.00	7.80	0.00	7.80	0.00	0.00	0.00	
42	S.G.R. Y/NREGA	0.00	106.50	0.00	0.00	0.00	106.50	0.00	105.29	0.00	0.00	0.00	105.29	0.00	190.00	0.00	0.00	0.00	
43	S.G.S.Y	0.00	3.00	0.00	0.00	0.00	3.00	0.00	3.00	0.00	0.00	0.00	3.00	0.00	3.00	0.00	0.00	0.00	
44	Nutrition	0.00	75.00	0.00	0.00	0.00	75.00	0.00	75.00	0.00	0.00	0.00	75.00	0.00	79.00	0.00	0.00	0.00	
45	Total Sanitation Campaign	0.00	20.00	0.00	0.00	0.00	20.00	0.00	20.00	0.00	0.00	0.00	20.00	0.00	12.00	0.00	0.00	0.00	
46	Desert Dev.	0.00	35.00	0.00	0.00	0.00	35.00	0.00	35.00	0.00	0.00	0.00	35.00	0.00	0.00	0.00	0.00	0.00	
47	Wild Life Protection	0.00	4.84	0.00	0.00	0.00	4.84	0.00	4.84	0.00	0.00	0.00	4.84	0.00	11.63	0.00	0.00	0.00	
48	Visit of H.H. Dalia Lama	0.00	7.80	0.00	0.00	0.00	7.80	0.00	7.80	0.00	0.00	0.00	7.80	0.00	20.00	0.00	0.00	0.00	
49	State Self Employment	0.00	95.02	0.00	0.00	0.00	95.02	0.00	95.02	0.00	0.00	0.00	95.02	0.00	135.52	0.00	0.00	0.00	
51	Information Technology	0.00	13.00	0.00	0.00	0.00	13.00	0.00	2.25	0.00	0.00	0.00	2.25	0.00	12.80	0.00	0.00	0.00	
52	LAHDC	17.84	680.48	0.00	0.00	0.00	698.32	12.77	426.68	0.00	0.00	0.00	439.45	28.84	788.10	0.00	0.00	0.00	
	Total Non Engineering	547.09	2944.10	116.98	0.00	0.00	3608.17	74.29	2291.50	99.36	0.00	0.00	2465.15	1128.38	3037.09	137.23	0.00	0.00	
	Grand Total	548.09	3685.39	1125.00	1200.00	720.00	7278.48	74.29	2941.14	676.56	903.02	719.76	5314.77	1130.38	3549.39	1125.00	1200.00	2058.13	

"ANNEXURE-II"
DRAFT ANNUAL PLAN 2014-15

Statement GN-2
(Rs. in lacs)

Grand Total
2549.97
246.34
2.00
14.60
80.00
158.00
18.00
7.50
1582.79
101.00
4760.20
227.33
68.00
31.00
56.50
58.30
12.99
23.41
58.17
28.35
37.62
4.50
19.40
11.75
142.65
13.50

"ANNEXURE-II"
DRAFT ANNUAL PLAN 2014-15

Statement GN-2
(Rs. in lacs)

Grand Total
193.88
1309.67
55.23
25.50
3.00
4.00
410.17
12.00
1.00
38.85
35.00
33.25
16.50
12.49
70.00
7.80
190.00
3.00
79.00
12.00
0.00
11.63
20.00
135.52
12.80
816.94
4302.70
9062.90